



Request for Information (RFI)

Number: 21423001

The BC Oil and Gas Commission (Commission) is requesting information from interested parties to provide support and guidance on building the Commission's capability and process for developing effective data narratives for communicating to the public. The Commission is currently targeting developing 1-3 data narratives by March 2023 to be made available on the Commission's website. These data narratives might include but are not limited to Power BI reports/ dashboards, web maps, smart narratives, and data visualizations. This RFI is intended to gather information of proponents that have capability and capacity for this work and could assist the Commission develop a future procurement process. In the event that sufficient information is received, the Commission may, but is not obligated to, initiate a competitive bidding opportunity.

Organizational Vision and Mission

The Commission is the provincial regulatory agency for permitting and overseeing oil and gas activities, from exploration and development through to operations and ultimately decommissioning of oil and gas industry projects under British Columbia jurisdiction. The Commission's current legislated mandate, regulatory framework, core activities and organizational structure are described in the [2021/22 – 2023/24 Service Plan](#) available on the Commission's website at www.bcogc.ca.

The Commission mission is as follows:

We regulate the life cycle of energy resource activities in B.C. from site planning to restoration, ensuring activities are undertaken in a manner that:

- Protects public safety
- Safeguards the environment
- Supports meaningful reconciliation
- Advances the public interest and contributes to B.C.'s economy

RFI Objective

This RFI seeks to elicit support and guidance on building the Commission's capability and process for developing effective data narratives. This is intended to support work to develop 1-3 effective data narratives to post on the Commission's website prior to the end of March 2023.

The purpose of issuing this RFI is to:

- a) develop a short list of viable vendors with experience delivering effective data narratives
- b) obtain recommendations on the approach and process to build effective data narratives
- c) obtain information on suitability of vendor to deliver effective data narratives. Include vendors experience and examples of effective data narratives they have delivered
- d) obtain high-level cost estimates for budget purposes

Interested parties are invited to respond to this RFI by submitting a response to the Commission by **December 21, 2022**. Responses should as well as any ideas, information and recommendations that could result in identification of cost-saving or other opportunities the Commission could consider.

RFI 21421001

Respondents are requested to provide a concise and focused response to this RFI. Responses are requested in the following format:

- a) brief company profile (1 page maximum)
- b) name of a key contact person, including telephone number, and Email address
- c) ideas, information, advice, and recommendations
- d) identification and discussion of key factors that the respondent recommends the Commission consider when establishing its future business needs
- e) high-level cost estimates
- f) other required information specific to the nature of this RFI and deemed important by the respondent.

This RFI may be used to pre-qualify or screen vendors for a subsequent competitive bidding process, if any.

No product demos will be involved in the RFI process. These will be undertaken at a later stage.

If subsequent competitive bidding opportunities are issued, the Commission is under no obligation to advise any vendor responding to this RFI. Vendors are advised to monitor the BC Bid website (www.bcbid.ca) or the Commission's procurement page (<https://procurement.bcogc.ca/>) for any such opportunities, which will be open to all vendors regardless of whether or not a response to this RFI has been submitted.

All responses to this RFI become the property of the Commission and will be held in confidence, subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. Respondents to this RFI consent to the Commission incorporating any submitted ideas, concepts, approaches, or strategies into any planning, design, procurement, or contractual activities related to any aspect of the project without any obligation, liability, or consideration on the part of the Commission. The Commission will not be responsible for any costs incurred by any vendor in responding to this RFI.

Responses should be delivered to <https://procurement.bcogc.ca/> **before 4:30 p.m. Pacific Time on Wednesday, December 21, 2022**, and should quote RFI Number 21423001.

All enquiries related to this Request for Information, including any requests for clarification, are to be submitted by **December 12, 2022** and directed, by Email, to Procurement@bcogc.ca, who will provide responses on <https://procurement.bcogc.ca/> if time permits. Information obtained from any other source is not official and should not be relied upon. Enquiries and any responses will be recorded and may be distributed to all respondents at the Commission's option.