



Request for Information (RFI)

Number: 21222006

The BC Oil and Gas Commission (Commission) is requesting information from interested parties for the supply of a **Risk Management** information system solution. This RFI is intended to gather information that could assist the Commission develop of a future procurement process. In the event that sufficient information is received, the Commission may, but is not obligated to, initiate a competitive bidding opportunity.

Organizational Vision and Mission

The BC Oil and Gas Commission (Commission) is a single-window regulatory agency with responsibilities for overseeing oil and gas operations in British Columbia, including exploration, development, pipeline transportation, and reclamation.

The Commission's core roles include reviewing and assessing applications for industry activity, working with First Nations and Indigenous people affected by industrial development, ensuring industry complies with applicable legislation and regulations, and cooperating with partner agencies. The public interest is protected by ensuring public safety, protecting the environment, conserving petroleum resources and ensuring equitable participation in production.

As part of its mandate, the Commission is responsible for ensuring risks to the public, communities and the environment from oil and gas development are adequately managed in accordance with applicable legislation and leading regulatory practices. In addition, management of corporate risks is an integral component of organizational governance.

RFI Objective

This RFI seeks to identify Existing Risk Management solutions that may be able to support the risk management needs of the following three Commission business areas:

- Integrated Risk Management (IRM):
 - IRM is the enterprise-level program aimed at coordinating, facilitating and documenting activities to identify and manage risks to people, the environment, Commission operations and reputation.
- Safety & Environmental Oversight (SEO):
 - SEO is a comprehensive system of Commission technical expertise to identify and assess the range of safety and environmental risks and the effectiveness of the respective regulatory controls in place.
- Cybersecurity:
 - Cybersecurity is a strategic risk category managed by the Commission through a broad network of controls.
 - Cybersecurity management by Information Systems & Technology (IST) provides the foundational information security infrastructure needed to protect the Commission and its assets.

The purpose of issuing this RFI is to:

- a) develop a short list of viable vendor solutions based on a self-assessment of the gap / fit of their solutions against current Commission business needs for risk management
- b) obtain recommendations that would enhance the success of a future procurement opportunity for this project
- c) obtain high-level cost estimates for budget purposes.

Interested parties are invited to respond to this RFI by submitting a response to the Commission by **November 5, 2021**. Responses should include a self-assessment of a gap / fit to Commission business needs utilizing the attached Needs spreadsheet, as well as any ideas, information and recommendations that could result in identification of cost-saving or other opportunities the Commission could consider.

Respondents are requested to provide a concise and focused response to this RFI. Responses are requested in the following format:

- a) brief company profile (2 pages maximum)
- b) name of a key contact person, including telephone number, and Email address
- c) a completed self-assessment gap / fit of the proposed solution to the Commission's business needs utilizing the supplied Needs spreadsheet and ranking format
- d) ideas, information, advice, and recommendations
- e) identification and discussion of key factors that the respondent recommends the Commission consider when establishing its future business needs
- f) high-level cost estimates and,
- g) other required information specific to the nature of this RFI and deemed important by the respondent.

Respondents are specifically requested not to submit price proposals (other than high-level cost estimates for budget purposes as noted above) or information about the qualifications or experience of their firm or individuals in their firm. This RFI may be used to pre-qualify or screen vendors for a subsequent competitive bidding process, if any.

No product demos will be involved in the RFI process. These will be undertaken at a later stage.

If subsequent competitive bidding opportunities are issued, the Commission is under no obligation to advise any vendor responding to this RFI. Vendors are advised to monitor the BC Bid website (www.bcbid.ca) or the Commission's procurement page (<https://procurement.bcogc.ca/>) for any such opportunities, which will be open to all vendors regardless of whether or not a response to this RFI has been submitted.

All responses to this RFI become the property of the Commission and will be held in confidence, subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. Respondents to this RFI consent to the Commission incorporating any submitted ideas, concepts, approaches, or strategies into any planning, design, procurement, or contractual activities related to any aspect of the project without any obligation, liability, or consideration on the part of the Commission. The Commission will not be responsible for any costs incurred by any vendor in responding to this RFI.

Responses should be delivered to <https://procurement.bcogc.ca/> before **4:30 p.m. Pacific Time on Friday, November 5, 2021**, and should quote RFI Number 21222006.

All enquiries related to this Request for Information, including any requests for clarification, are to be submitted by **October 22, 2021** and directed, by Email, to Procurement@bcogc.ca, who will provide responses on <https://procurement.bcogc.ca/> if time permits. Information obtained from any other source is not official and should not be relied upon. Enquiries and any responses will be recorded and may be distributed to all respondents at the Commission's option.